

# USAID Advancing Nutrition

## Scope of Work: Consultant to Support the Development of a Decision Guide for Strengthening Nutrition Governance and the Pilot of the Guide in Burkina Faso

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### A. Background

Good governance contributes to an effective enabling environment for nutrition programming—ensuring accountability, commitment, and leadership across different sectors and levels of government. Thanks to the work spearheaded under the Scaling-Up Nutrition (SUN) Movement, many countries have in place multi-sectoral nutrition policies, strategies, and operational plans. The implementation and oversight of these policy documents is often under the leadership and supervision of national and sub-national coordination committees. Unfortunately, these committees are often under-resourced and in need of capacity strengthening support.

### B. Objectives

Many tools exist that target different elements of nutrition governance (e.g. planning, coordination, monitoring and evaluation) but little guidance exists on how to identify what aspects of governance need strengthening and in what order.

USAID Advancing Nutrition plans to close this gap by developing a decision guide that will help implementing partners, government, and other multi-sectoral nutrition stakeholders identify and prioritize areas for strengthening. The guide will also include an annotated list of existing tools and approaches to strengthen the prioritized gaps. The guide will begin with a rapid assessment component that will be piloted in Burkina Faso before its inclusion in the final decision guide.

### C. Activities

The consultant will support USAID Advancing Nutrition to develop the decision guide and rapid assessment component by completing the following activities:

1. Identify, review, and synthesize existing nutrition governance and other health, nutrition, and food systems frameworks.
  2. Gather known nutrition governance tools (e.g. [MQSUN+ Toolkit on Multisectoral Planning for Nutrition](#), [the Scaling up Nutrition toolkit on Multi Stakeholder Platforms \(MSP\) for Nutrition](#)) and conduct a search for additional nutrition governance tools developed by projects, programs, and governments for either global or country-specific use and other related literature on nutrition governance (e.g. evaluations, best practices/lessons learned, case studies). This will include both an online search for tools and interviews with subject matter experts and implementing partners. The tool and documents search should cover a wide range of nutrition governance topics including but not limited to:
    - a. An in-depth search for existing nutrition governance “rapid assessment” tools.
    - b. Financing
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- c. Monitoring, evaluation, and data for decision-making
  - d. Coordination, collaboration, and communication
  - e. Planning and budgeting
3. Support the design, adaptation, and refinement of the rapid assessment component of the decision guide, including the integration of lessons learned during the pilot in Burkina Faso.
  4. Annotate the set of tools selected for inclusion in the decision guide. Types of information to be highlighted in the annotations include but are not limited to a summary of the purpose of the tool, contextual considerations, and the amount of time, budget, and external support required for its use.
  5. Support USAID Advancing Nutrition with the development of the decision guide, including collaboratively developing the format/structure with USAID Advancing Nutrition and drafting and revising content such as background information and user guidance sections. Review final design and provide feedback.

#### **D. Deliverables and Schedule**

***The Contractor is responsible for the timely submission of the following deliverables, as part of the SOW:***

<b><i>Del. No.</i></b>	<b><i>Deliverable Name</i></b>	<b><i>Deliverable Description</i></b>	<b><i>Tentative Due Date</i></b>
1	List of identified nutrition governance tools and approaches and synthesis of frameworks	The consultant will develop a first list of identified tools and approaches, with citations, source links, and/or document files based on key informant interviews and online searches.	On/about November 30, 2022
2	Written or verbal inputs (e.g., tracked edits, email correspondence, meeting recordings) into rapid assessment tool	The consultant will support USAID Advancing Nutrition with the development and refinement of a rapid assessment tool. Documentation of input into this process may include email correspondence, tracked changes to documents, or recordings on consultative meetings.	On/about January 31, 2023
3	Annotated list of selected tools and approaches	In consultation with USAID Advancing Nutrition and USAID the first list of tools will be curated and categorized for use in the decision guide. The consultant will then annotate these tools/approaches.	On/about March 31, 2023
4	Written or verbal inputs (e.g., tracked edits, email correspondence, meeting recordings) into the decision guide	The consultant will support USAID Advancing Nutrition with the development of the decision guide. Documentation of input into this process may include email correspondence, tracked changes to documents, or recordings on consultative meetings.	On/about July 31, 2023

The total Level of Effort is approximately equivalent to **60** days.

## **E. Consultant Qualifications**

- Master's degree in Nutrition, Public Health, Public Administration or related field.
  - Experience designing and/or implementing multi-sectoral nutrition activities in low and middle-income countries. Specific experience strengthening or measuring governance. .
  - Familiarity with the Scaling Up Nutrition Movement and common multi-sectoral nutrition governance structures. Knowledge of SUN 3.0.
  - Excellent verbal and written English. French a plus.
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