

**Questions and Answer**  
**RFQ: RFQ NO: HR-001-2023**  
**Background Check Services**

Q: Can you please provide your estimated annual volume of background checks?

**A: Upon contract signing we are looking to conduct them for all current team members that are paid via our US payroll (~800). There after on an annual basis we would be looking at approximately 175 in any calendar year.**

Q: Do you also have estimated volume by country?

**A: No estimate can be provided with respect to volume by country, as this service currently will be used solely for individuals that are paid via US payroll.**

Q: Does JSI also conduct drug testing or occupational health screening that you would be interested in receiving pricing on?

**A: We are not currently seeking to use these services for our organization; however, you can provide quotation of the ad-hoc service.**

Q: Our organization can put together custom packages based upon your unique screening requirements. Do you have packages with your current vendor that you can share to help in your price comparison?

**A: We currently do not have a vendor and no current established package designs. If your organization could recommend a standard package(s) for professional services non-profit based on your industry experience please include that in your response.**

Q: We noticed there is a question on ability to integrate with Applicant Tracking Systems (ATS) or HR Information Systems (HRIS). Is there a specific system JSI is using today or considering?

**A: Our current HRIS is ADP Workforce Now. Integration is not a requirement at this this time.**