

# Request for Proposals (RFP)

## Measuring HIS Related Technical Assistant Performance

RFP No: DUP2-01-2024

### Q&A

1. How will the audit findings inform the revision process of the HIS manuals and guidelines?

A: The audit finding will identify gaps in gender intentionality and inclusion, if exists, in the current recording and reporting templates of the health sector. Accordingly, there will be recommendations that come out of this audit. The firm assisted by JSI will present these findings to the strategic affairs office of the MoH to be addressed.

2. Will there be opportunities to identify and incorporate new gender-disaggregated indicators into the HIS before updating the manuals?

A: The Ministry has a well-defined process for revising its indicators on a regular basis. That is the opportunity for adding new indicators into the system. The role for now is to identify, if any, and recommend them in light of the HMIS principles of simplification, integration, standardization.

3. Will the project involve any efforts to update or create new reporting formats and visualizations based on the revised HIS manuals and guidelines?

A: The data use project supported the MoH to have the existing reporting formats through different revision processes. We will keep on providing that kind of support when the right time comes.

4. How extensive is the existing HIS, including the number of indicators, data elements, and recording tools that will need to be audited for gender inclusiveness?

A: This is part of the literature review and the landscaping analysis that each applicant should conduct. In general, HIS is a broad term and we are basically interested in the HMIS and PHEM information system aspects.

5. Can you speak more to the expectations around Task 5? What kind of research on women's participation in HIS is expected? Please confirm this extends beyond literature review and involves primary data collection such as qualitative interviews, etc.

A: For sure it goes beyond literature review. It says "Collect and analyze data on structural and systemic gender factors to facilitate deeper understanding of how interventions work and how to evaluate system-wide efficacy."

6. Who are the key stakeholders involved in the development and maintenance of the HIS, and how will they be engaged during the audit process?

A: The major stakeholders are the MoH's strategic affairs and Women's and Social Affair Inclusive Implementation Executive Offices and the different HIS implementing partners represented in the national data use technical working group [TWG] and the national advisory group [NAG]. You will set up a small task force among these stakeholders to lead the process.

7. Are there any specific resources or tools that will be provided to support the audit process, such as access to data repositories or technical expertise?

A: We have technical experts working within the MoH supporting the HIS implementation. They can facilitate access to some of the documents however primarily, it is the role of the applicant to identify, understand and conduct the audit process.

8. Do you foresee any flexibility in the timeline for deliverables, especially given potential challenges or unforeseen circumstances?

A: What challenge are you anticipating? The answer depends on it.

9. Will JSI allow for indirect cost rates over 15%, if supported with indirect cost policy and audited financial statements demonstrating the institutional rate?

A: 15% is the maximum indirect cost rate allowed by the donor.

10. Could you please clarify the requirement 'The offeror should be a local organization or a consortium operating in Ethiopia'? Could the offeror be a global organization based in another country with active projects and personnel based in Ethiopia, or must the organization be registered in Ethiopia? If the latter, is it required that the prime implementer be registered in Ethiopia, or is it sufficient for another consortium partner to be registered in Ethiopia?

A: The RFP is NOT open to Global/International organizations. It is open only to local organizations (for profit or non-profit organizations) that are legally registered or licensed to operate in Ethiopia.

11. Could you clarify the desired format and guidelines for the request for 'documentary evidence of past performance' (pg.3)?

A: Evidence of past experience performing similar work with other donor organizations, a company profile and/or brochure

12. Are the team lead and key focal point considered "key personnel"? In other words, is there flexibility in whom we designate?

A: We consider the team lead a primary contact for this partnership who will be leading the technical work.